

If you want to make a complaint because you are not happy with the service you have received from us, please complete this form and send it to us at our office.

Address: Keniston Housing Association

13 Artington Close, Farnborough, Kent BR6 7UL

Phone: 01689 889700

Email: enquiries@kenistonha.co.uk

Your details	
Full name	
6 digit topant or lessabolder	
6 digit tenant or leaseholder	
refence number	
Full address	
Contact number/s	
- "	
Email	
Preferred method of contact	
Date of complaintI	

If at any stage you are not satisfied with our response, you can contact the **Housing Ombudsman Service in one of the following ways:**

- Online: https://www.housing-ombudsman.org.uk/residents/make-a-complaint/
- Email: info@housingombudsman.org.uk Phone: 0300 111 3000
- Write to: Housing Ombudsman Service, PO Box 1484, Unit D, Preston PR2 OET

(Leaseholders are not able to take their complaint to the Housing Ombudsman Service but instead should take it to the First Tier Tribunal.)

COMPLAINI

Please tell us about your complaint. Give as much information as possible including dates.	
How would you like your complaint to be resolved?	

We will acknowledge your complaint within five working days. Full information on our complaints policy and procedure can be found on our website or you can ask for a copy.